

# National Lutheran School Accreditation

## Cumulative Annual Report

### PART I: SCHOOL INFORMATION

<b>School Name</b>	St. Paul's Lutheran School		
<b>Address</b>	114 E. 4th St. N, Truman, MN 56088		
<b>School Administrator</b>	Marty Miller		
<b>Administrator's Phone Number</b>	714-588-1909		
<b>Administrator's Email</b>	millersports5@gmail.com		
<b>LCMS District</b>	MN South		
<b>Co-Accredited By (If Applicable)</b>	<input type="checkbox"/> Cognia <input type="checkbox"/> WASC <input type="checkbox"/> Middle States <input type="checkbox"/> CCLE		
<b>Date of Most Recent NLSA Site Visit</b>	April 26-28, 2023		
<b>Report is for Year (Indicate One)</b>	<input type="checkbox"/> Year One <input type="checkbox"/> Year Two <input type="checkbox"/> Year Three <input type="checkbox"/> Year Four <input type="checkbox"/> Year Five		
Please include below a narrative of any significant changes that have occurred in your school during each of the past years. This becomes a cumulative record.			
<b>Year 1</b>			
<b>Year 2</b>			
<b>Year 3</b>			
<b>Year 4</b>			

<b>Administrator Signature</b>		<b>Date</b>	
<b>Governing Authority Signature</b>		<b>Date</b>	

*This report is due to the district office no later than May 15. The District Accreditation Commission will review the report by June 15 and submit any findings to the National Accreditation Commission in July.*

## PART II: RECOMMENDATION REPORT FOR INDICATORS

- List Any **Major Deficiencies** First
- List all Recommendations Made by the Validation Team and **Target School Year** to be Addressed
- List and Date **Actions Taken** During this School Year as well as **Actions Taken** in Previous Years of Accreditation Cycle

*NOTE: Please be as specific as possible when completing the following table and include detailed information related to each recommendation and any corrective action taken.*

Standard & Indicator Number	Self-Study Concerns and Validation Team Recommendations	Target School Year	Responsible Party	Action Taken	School Year Addressed
7:05	<p>Concern: Some of the playground equipment is broken and a possible hazard to children.</p> <p>Recommendation: Repair or replace the broken playground equipment.</p>	2023-2024			
7:05	<p>Concern: Lack of procedures that ensure safe outdoor play.</p> <p>Recommendation: Develop and enforce procedures for outdoor play - specifically for crossing the road.</p>	2023-2024	Principal / Teachers	Plan was implemented immediately for crossing the road.	
1:05	<p>Concern: The mission statement is not on all printed materials.</p> <p>Recommendation: Ensure that the purpose statement is included on all printed materials.</p>		Marty Miller	New brochures were just purchased. When a new order is made, the mission statement will be included.	

1:06	<p>Concern: New teachers do not receive an orientation packet.</p> <p>Recommendation: Develop an orientation for new teachers and implement it.</p>	2023-2024	Marty Miller		
2B:03	<p>Concern: There is lack of evidence of staff and student engagement in the greater community through service.</p> <p>Recommendation: Look for ways to encourage activities in the greater community.</p>	2023-2024	Staff	<p>Students and staff currently participate in Eager Readers at Heartland Senior Center and also go Christmas caroling around the town.</p> <p>Staff will brainstorm addition opportunities in the fall staff meeting.</p>	
3A:05	<p>Concern: The principal's annual evaluation is not based on the job description.</p> <p>Recommendation: Evaluate the principal annually based on job description.</p>	2023-2024	<p>Board of Education</p> <p>Principal</p>		
3A:06	<p>Concern: No formal annual training is provided for Board of Education</p> <p>Recommendation: Provide annual training for Board of Education members.</p>	2023-2024	<p>Marty Miller</p> <p>Board of Education</p>		
3A:07	<p>Concern: Long-range planning is lacking.</p> <p>Recommendation: Develop a plan for systematic, long-range planning.</p>	2024-2025	<p>Marty Miller</p> <p>Board of Education</p>		
3A:08	<p>Concern: The budgeting plan does not allow for growth.</p> <p>Recommendation: Develop and implement a plan for sound budget management that provides for future growth of the school.</p>	2024-2025	<p>Church Council</p> <p>Administrative Assistant</p> <p>Principal / Pastor</p>		
3B:02	<p>Concern: The principal does not have a MN administrator's license.</p>	2023-2024	Board of Education		

	Recommendation: Determine what the requirements are for the principal to obtain state certification and provide the necessary support should this be enforced.		Principal		
3B:04	Concern: SPL does not have a very active presence on social media.  Recommendation: Consider increasing your social media presence to include the school and children doing activities as a recruitment and marketing strategy.	2024-2025	Board of Education  Staff		
3B:06	Concern: The principal lacks membership in professional organizations.  Recommendation: Obtain membership in at least one professional organization	2023-2024	Principal	2023 - Mr. Miller renewed membership with LEA. Mr. Miller is also seeking a Classical based organization to join.	
4:02	Concern: Not all teachers are rostered or have a teaching license.  Recommendation: Assist teachers in obtaining state teaching license.	2024-2025	Principal / Teachers / Board of Education		
4:03	Concern: Teachers do not have membership in professional organizations.  Recommendation: Provide financial support for teachers to become members in a professional organization.	2024-2025	Principal / Teachers / Board of Education		
4:04	Concern: New teachers do not receive an orientation packet and are not paired with mentors.  Recommendation: Create an orientation packet for new teachers and plan for mentoring new staff members.	2024-2025	Principal		
4:05	Concern: There are no written policies or trainings for volunteers.	2025-2026	Principal		

	Recommendation: Utilize Ministry Safe training for all volunteers, coaches, and staff.		Board of Education		
5:03	Concern: Based on interviews, there appear to be curriculum gaps when students transition from teacher to teacher.  Recommendation: Facilitate conversations among teachers that will help address gaps as students transition.	2024-2025	Principal / Teachers		
5:04	Concern: Curriculum is not aligned to standards.  Recommendation: Align curriculum to chosen standards.	2025-2026	Principal / Teachers		
5:04	Concern: Faith integration is lacking in some areas of written curriculum.  Recommendation: Intentionally integrate faith principles into written curriculum documents for all content areas.	2025-2026	Principal / Teachers		
5:05	Concern: Service learning as a component of the school's required program needs to extend beyond St. Paul's and into the community.  Recommendation: Seek opportunities to become more involved in the community.	2025-2026	Principal / Teachers / PTL		
5:08	Concern: There is no evidence of modifying curriculum based on student data.  Recommendation: Develop a method to measure and hold teachers accountable to teaching the written curriculum.	2024-2025	Principal / Teachers / Board of Education		
6	Concern: Handbooks are not updated.  Recommendation: Update the Parent-Teacher handbook to reflect	2023-2024	Principal		

	policies and procedures in the Board of Education Handbook		Administrative Assistant		
6:04	Concern: Training for volunteers is not implemented. Recommendation: Implement Ministry Safe training for all volunteers	2023-2024	Principal Administrative Assistant		
7:04	Concern: The outdoor flags are faded and torn. Recommendation: Purchase new flags as needed.	2023-2024	Principal		
7:05	Concern: The city of Truman has not provided the same safety measures and signage as is available for the local public school. Recommendation: Approach city government requesting equal traffic safety measure.	2023-2024	Principal		