

**NATIONAL LUTHERAN SCHOOL ACCREDITATION  
CUMULATIVE ANNUAL REPORT/School Improvement Plan**  
(Please use this form and complete on computer.)

**Part I: Basic Information**

School: Cross View Early Childhood Center      Address: 6645 McCauley Trail W      City, State, ZIP: Edina, MN 55439

LCMS District:      MN South      School email address: ecc@crossview.net      School Administrator: Stacey LaMere

Co-accredited by (if applicable):

Date of most recent NLSA site visit: April 2014

Report is for year (Circle one)      Five-year Cycle      1 2 3 **4** Site visit  
Seven-year Cycle      1 2 3 4 5 6 Site visit

Administrator Signature       Date 4/25/18

Governing Authority Chairperson Signature       Date 4/26/18

This report is due in your district office no later than May 15. The district accreditation committee will review by June 15.

The annual fee is due in the NLSA office no later than October 1.

**Part II: Recommendation Report for Indicators:**

1. List any Major Deficiencies first.
2. List all recommendations made by the visiting team and a Target School Year to be addressed.
3. List and date Actions Taken during this school year as well as Actions Taken in previous years of accreditation cycle.
4. To move to the next column, click "Tab."
5. To add lines to the table for more concerns and recommendations, put the cursor in the last (bottom right) box and click "tab".

Section & Indicator Number	Visiting Team Concern and Recommendation	Target School Year	School Year Addressed	Action Taken

**Part III and Part IV are also to be completed by Ongoing Improvement schools**

**Part III: Recommendations made by the visiting team on the school Improvement Plan:**

<b>Section &amp; Indicator Number</b>	<b>Visiting Team Concern and Recommendation</b>	<b>Target School Year</b>	<b>School Year Addressed</b>	<b>Action Taken</b>
Standard 1	ECC philosophy emphasizes learning through play but this is not consistently observed in all of the classrooms.	2014-2015	2014	Kindergarten readiness speaker meet with preschool teachers. Staffing changes have corrected this concern.
Standard 1	Mission statement and Christian philosophy are not prominently and consistently displayed.	2015-2016	2014-2015	Statements are all displayed on classroom doors. There is an altar area in each classroom along with a Jesus bulletin board and posters.
Standard 2	Inconsistency of reliable technology places stress and frustration on teacher as they try to communicate with parents.	2014-2015	2017/2018	Technology has been upgraded and is much more reliable. We got a new server, a new provider, and a new computer. <b>We also have a church volunteer that is here during the week to help with technology issues.</b>
Standard 3	Process not in place to insure annual evaluation for the director is completed.	2016-2017	2015-2016	New governance model went into effect at the church and evaluations are being completed
Standard 3	Continue to refine the needs assessment process so that it can better serve the Center as an improvement tool.	2017-2018	2018	<b>We had an Edina Special Need teacher come in and do a 1hour in-service where the teacher could ask questions.</b>
Standard 3	Intra-building communication reportedly is inconsistent.	2014-2015	2014-2015	Communication practices have been reviewed.
Standard 4	All teachers do not have at least one early childhood professional membership.	2016-2017		We have been encouraging our staff to find something.
Standard 6	There is a safety concern about a slab of sidewalk just outside the gate to the play area which have "heaved" over the winter.	2014	2014	Sidewalk leveled
Standard 6	There is a perceived need to increase the learning experiences available in the outdoor playground.	2014-2015	2014-2015	Playground learning centers have been added.
Standard 7	Visiting team has noted some discrepancies in the implementation of the learning	2014-2015	2014-1015	Learning philosophy has been reviewed and staff are consistent in the using our

philosophy.			philosophy.
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**Part IV: School Improvement Plan Completion Report: .**

**Goal 1 - Connect**

**The Center has broaden its' horizon by exhibiting sustainable and engaging relationships among and between the various communities.**

Goal Obj. Strategy Number	Strategy	Responsible Person or Group	Target School Year	School Year Addressed	Action Taken
A. Cross View is actively involved in procuring community resources for the Center.					
	Contact local community helpers to visit the Center.		2014	2014	Community helpers visited the Center—police and fire department.
	Investigate the use of our local library		2018	2018	Have a field trip planned for the summer with our preschool and school-age program.
	Visit programs offered for children by our local community parks and rec		2018	2019	We had a plan to bring in a group from our community to work with our school age program but due to budget, we could not follow through with it. – still working on
	Develop relationships with the public school system by— →Connect to incorporate kindergarten readiness →Connection with special education resources		2014 2015	2014 2015	Met with kindergarten teacher for  Sent teachers to special education workshop. Formed connections with public schools special education staff.
	Investigate providing our own health nurse for the Center and the congregation.		2017	2017	We have a health nurse that comes out once a month to update us on stuff and we ask her questions. The church is working on making a team of nurses that would be available during a service if something happened. Some of those members are also ECC parents that we could ask to be a nurse at the center.
B. Cross View has fostered relationships with the community to provide an understanding of our ministry.					

	Create MAT – Ministry Action Teams		2015	2015	MAT teams have been implemented and used for various functions.
	Create a “Friends of CVECC” newsletter		2015	2015	Newsletter was created and first publication was sent out.
	Set up volunteer program— →Create list of volunteer opportunities. →Train staff in implementation of volunteer program. →Communicate need for volunteers →Create volunteer MATS		2016 2017 2017 2017- 2018	2018	Set up ground work for Helping Hands volunteer group. Looking to unite parents in our volunteer efforts. We have started to form them for our parent events when needed. <b>Over this last year when we had a parent event, a member from our ECC MAT would volunteer to help out so teachers could mingle and not have jobs. Also the church members and church staff help out too.</b>
	Provide ways for the community to provide donations-- →Set up specific donation needs for ECC Sunday and/or Week of the Young Child →Communicate needs in Clarion and Connect piece. →Work with church leadership to develop an in-reach for the ECC to upgrade curriculum needs.		2016 2016 2016	2017	-Set up donations board for the ECC.  We have also put in our center newsletter donations that we need. We communicate in the Clarion and the connection piece in the bulletin items that are needed. Just recently started to ask Thrivent to help us with projects. One of our leaders is a Thrivent member who is taking on the role of helping us get donations.
	Communicate the support that is reciprocal between the ECC & CV		2015	2017	We have started to bridge the gap between the ECC and CV staff. We are making cards for them on holidays and birthdays. We are informing them of big events and inviting them to attend. We have started a bulletin board for the church members to see what is happening in the ECC and the church staff is getting involved in teacher appreciation week. Also we are trying to get staff lunches going were the church staff and the ECC staff can have lunch together.

C. Develop a strategy for branding the Center					
	Update the web site.		2014-2015	2015-2016	New web site has gone on-line. Updates are in place on web page.
	Create new brochure		2015	2016	New brochure has been created.
	Update all materials with <b>new logo</b> and mission statement.		2014-2015	2014-2015 <b>2018</b>	Materials are being upgraded as we make new copies of them. <b>Staff got new sweatshirts to promote the ECC. They wear them on Field Trips but also just around the center and out when they are shopping or around the community.</b>

## Goal 2 - Grow

The staff of Cross View Early Childhood Center has grown and developed competencies across curricular areas to strengthen the curriculum as we meet the needs of the children.

Goal Obj. Strategy Number	Strategy	Responsible Person or Group	Target School Year	School Year Addressed	Action Taken
The Center has participated in the Parent Aware program for the state to achieve a 4 star rating by providing training for staff in all the areas of parent aware					
	Send in application. Apply for training. Send teachers to approved training. Received star rating.		2015 2015 2015-2016 2016	2016 - 2017	Sent teachers for training. We also received a four star rating for Parent Aware.
The Center has set a rotation schedule to address various aspects of the curriculum.					
	New CPH faith curriculum is implemented in the Center. →Purchase curriculum. →Provide workshop and training,		2014 2014	2014 2014-2015	The new curriculum was provided for each classroom. We reviewed the topics and format of the curriculum. We also reviewed goals for the year at our workshop.
	STEM curriculum is seen through-out the curriculum. →Train staff in identification of areas, June, 2015 →Provide training for technology use		2015 2017	2015	STEM training held fall of 2015 for all staff.  <b>We have also purchased items that help with</b>

	in the classroom. June 2017 →Incorporate engineering into the program, June 2017 →Review science & math, August 2017		2017  2017	2018	the engineering and technology in the classroom. Through our scholastic book dollars and parent donations we have been able to add a light table and other things to our curriculum.
	Social/emotional curriculum is integrated into the school year. →Survey staff to identify strengths and weaknesses →Develop month themes →Train staff to identify when social/emotional issues are outside of normal development for the child and identify special need for additional services.		2014  2014  2015	2014  2014-2015  2015 2014	Discussion was held to discuss our view and knowledge of this part of the curriculum. Staff attended training on social/emotional development in August of 2014. Monthly themes were developed for the school year. <i>Additional training was held in August of 2015.</i>
Cross View has a strong connection between the curriculum taught and the assessment of the child as they engage in the curriculum.					
	Provide staff with training on the interrelationship of the two pieces. August 2014		2014-2015		This is on hold as we are evaluating our assessment piece and looking to get a new one.
	Re-write assessment pieces to correlate with curriculum goals. August 2015		2015-2016		
The Center has made full use of the outside classroom area (playground) to incorporate a variety of learning experiences for the child.					
	Develop a toddler area within the yard.		2017-2018	2018	Working on getting quotes and an area set up so that the toddlers – 24 months and under cannot go and play on the playground but have their own area to play.
	Create specialized learning area in the deck area		2015	2014-2015	Garden area has been added to the deck.
	Improve the science and sensory areas.		2015	2015	Added sensory table to playground.
	Incorporate dramatic play area for		2014	2014-2015	Dramatic play and art area added to the

	outside				playground.
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### Goal 3: Grow

#### Technology is fully integrated into the Center and learning environment.

Goal Obj. Strategy Number	Strategy	Responsible Person or Group	Target School Year	School Year Addressed	Action Taken
	A technology audit is conducted on the Center to understand the needs and areas for improvement.		2014-2015	2014-2015	Audit of materials was completed.
	Investigate additional technology options for server including the service with or without the church.		2014-2015	2014-2015	New server has enabled better connections and improved technology uses.
	Update current technology . a. Send staff to IPAD training. b. Update computers, cameras and IPADS.		2015 2015	2014-2017	Our staff has gone to IPAD training at the Apple Store. We have also updated some computers and cameras. Working on the IPADS.  We did update our assistant director computer in 2017
	Investigate additional uses for technology in the classroom. a. Staff shall research the best options for use in the Center. b. Demonstrations are sought for the various technology applications.		2016 2016	2018	We have purchased IPADS for the teachers and we are starting the program – TADPOLES for the rooms. These IPADS will be used for the day-to-day activities and information given to parents.
	Implement technology budget line item. a. Add upgrades for technology to budget. b. Interview for IT person.		2015 2016	2015 2016	Technology line item was added to budget.  IT person added for Cross View and we hired a teacher who has an IT background.

### Goal 4: Serve



**We served parents by making them strong school partners in the learning environment of their children.**

Goal Obj. Strategy Number	Strategy	Responsible Person or Group	Target School Year	School Year Addressed	Action Taken
Parents are provided greater depth in communication regarding curriculum					
	a. Classroom newsletter detail learning objectives monthly. b. Center newsletter highlights focus of the month in the curriculum. c. Annual fall parent meetings lay out curriculum of the classroom for the year.		2014  2017-2018  2014	2014	We only lightly touched upon this topic. We are focusing the coming year on highlighting our newsletters and communication to parents regarding curriculum.  In 2017 we are going to change our center newsletter to focus on a theme of the month that correlates with the classrooms.  Annual fall meetings included curriculum piece for parents. This will be done each year at fall meetings.
Provide parents with education opportunities.					
	a. Provide special speakers for the parents -Survey parents for best options for timing of special speakers. -Find topics of interest for parents.		2017  2014	2017	Our Parents Survey showed that a Kindergarten readiness speaker would be the number one choice that parents would be willing to come in to hear speak. We will be looking at getting one in this coming fall. At our fall meetings with the parents we had a Kindergarten Readiness speaker come in and speak. Almost every parent was there. It was an awesome turn out. Trying to think of another good topic for this year – 2018.
	b. Create learning tools to engage parents to be teachers at home. -Create communication piece that				We send home monthly brochures that have parent issues that they can read through.



	<p>address parent issues.          -Classroom newsletter will include a monthly connect idea.</p>		<p>2016          2014</p>	<p>2016-2017          2014-2015</p>	<p>Some of the monthly newsletter included parent pieces. Will add more in the following year.</p>
	<p>c. Create learning kits for our families.          -Revise cuddle kits with objectives for learning.          -Create new theme kits for each classroom.              1. Survey staff to find topics that parents deal with in the family.              2. Find pieces/activities to address the topic.</p>		<p>2016          2017</p>	<p>2015          2016-2017</p>	<p>Cuddle kits have been updated and literacy has been a push with the kits.</p> <p>This is a little different – but every time there is a special holiday like Lent – we send home an activity that the parents can do with their child that will teach them about that event/holiday. The kids are learning about these topics in their classroom, now we are giving the families a take home activity to keep the learning going.</p>