

# National Lutheran School Accreditation

## Cumulative Annual Report

*Revised September 2021*

### **Mayer Lutheran High School**

Mayer, MN

# PART I: SCHOOL INFORMATION

School Name: Mayer Lutheran High School

Address: 306 7<sup>th</sup> Street NE

City / State / ZIP: Mayer, MN 55360

School Administrator Name: Kevin Wilaby

School Administrator Phone Number: 952-657-2251

School Administrator Email Address: kevin.wilaby@mayerlutheran.org

LCMS District: Minnesota South District

Co-Accredited By (*If Applicable*):

<input checked="" type="checkbox"/>	Cognia
<input type="checkbox"/>	WASC
<input type="checkbox"/>	Middle States
<input type="checkbox"/>	CACLE

Date of Most Recent NLSA Site Visit: February 10-12, 2021

Report is for Year (*Indicate One*):

<input checked="" type="checkbox"/>	Year One
<input type="checkbox"/>	Year Two
<input type="checkbox"/>	Year Three
<input type="checkbox"/>	Year Four
<input type="checkbox"/>	Year Five

Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Governing Authority Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*This report is due in your district office no later than May 15. The District Accreditation Committee will review by June 15 and submit any findings to the National Accreditation Commission in July.*

## PART II: RECOMMENDATION REPORT FOR INDICATORS:

- List Any **Major Deficiencies** First
- List all Recommendations Made by the Validation Team and **Target School Year** to be Addressed
- List and Date **Actions Taken** During this School Year as well as **Actions Taken** in Previous Years of Accreditation Cycle

*NOTE: Please be as specific as possible when completing the following table and include detailed information related to each recommendation and any corrective action taken.*

Standard & Indicator Number	Self-Study Concerns and Validation Team Recommendations	Target School Year	Responsible Party	Action Taken	School Year Addressed
Utilization of Data	Utilization of Data: Identify data to collect and analyze in order to identify areas for improvement and make and implement improvement plans to address identified areas.	Ongoing 2023- 2026	Principal, Department Chairs, and Faculty	<p>Strategic Planning process is gathering data from: Board of Directors Forum, Parent Forum, Student Forums, Faculty/Staff Forum, and the annual Parent Survey.</p> <p>Department chairs will look at what data would be beneficial to collect and analyze in order to inform instruction resulting in increased student learning.</p> <p><b>2022-2023:</b> The new strategic plan has been created.</p> <p><b>2022-2023:</b> School Survey has been conducted. This is an annual survey that is sent to parents. This year it is also being sent to students. The results of this survey are reviewed by the school leadership team and from this review areas for attention are identified.</p>	<p>Will be developed and addressed from 2023-2026</p> <p><b>2022-2023:</b> Strategic plan is being used.</p> <p><b>2022-2023:</b> This work is continuing and is a challenge for us.</p>

				<p>Department chairs continue to work at identifying data that can inform instruction. ACT data is one area that is being looked at. ACT pretest data will not be available for the 2022-2023 school year due to a test submission issue. ACT score data led the department chairs implementing an ACT test prep workshop which was conducted in April 2023 and will be held in June 2023.</p>	<p>April and May 2023</p>
1.1	<p>The institution commits to a purpose statement that defines the beliefs about teaching and learning including the expectations for learners.</p>	<p>Ongoing 2022-2026</p>	<p>Department Chairs</p>	<p>Faculty and administration have made the decision to transition from a traditional academic schedule to an A/B block schedule for the 2022-23 school year.</p> <p>2022-2023: The first year of block scheduling has been implemented.</p>	<p>2022</p> <p>2022-2023</p>
1.5	<p>The governing authority adhere to a code of ethics and functions within defined roles and responsibilities.</p>	<p>2024</p>	<p>Executive Director and Principal</p>	<p>The Board of Directors will update the Board Manual and organize the Board Policy Manual.</p> <p>2022-2023: The Board was made aware of the need to do the review and update at their advance meeting. Work is still being done on this.</p> <p>The Employees Manual and Faculty Handbook will be evaluated in light of this standard to determine points of emphasis to address with faculty/staff to</p>	<p>Board Manuals to be completed by June 2023.</p> <p>Jan 2023</p> <p>Employee Manuel and Faculty Handbook will be addressed</p>

				<p>ensure uniformity in carrying out roles and responsibilities.</p> <p>2022-2023: Work on the Faculty Handbook is beginning and is scheduled to be completed during the summer of 2023.</p>	<p>from 2023-2026</p>
2.4	<p>The institution has a formal structure to ensure learners develop positive relationships with and have adults and/peers who support their educational experiences.</p>	<p>Ongoing 2022-2026</p>	<p>Principal and School Leadership Team</p>	<p>School began special meetings/chapels with freshmen boys to address negative social behavior. The small group (Koinonia) program is being restructured for 2022-2023 to become gender specific.</p> <p>2022-2023: The Koinonia program continues to develop. It is now segmented by gender and grade level to better facilitate conversation and social comfort.</p> <p>The Freshmen Retreat program, which provides a means to help 9<sup>th</sup> grade students get to know one another is being revamped. A Youth Frontiers retreat is being added in August 2023 to work on developing positive and respectful school culture.</p>	<p>2023-2026</p> <p>2022-2023</p> <p>Apr - Aug 2023</p>
2.6	<p>The institution implements a process to ensure the curriculum is aligned to standards and best practices.</p>	<p>2023</p>	<p>Principal and Department Chairs</p>	<p>The current curriculum review cycle will be reviewed and updated to improve consistency in aligning teaching and curriculum standards.</p> <p>2022-2023: All faculty will complete a curriculum</p>	<p>Projected 2023-2024</p> <p>June 2023</p>

				assessment. In doing so they will update standards and benchmarks.	
2.12	The institution implements a process to continuously assess its programs and organizational conditions to improve student learning.	Ongoing 2023-2026	Principal, Department Chairs, and Faculty	<p>[This standard will be addressed in conjunctions Utilization of Data recommendation above.] Department chairs will look at what data would be beneficial to collect and analyze in order to inform instruction resulting in increased student learning.</p> <p>The all-faculty curriculum review process will occur annually, with an emphasis on updating the curriculum and making sure Biblical truth is clearly included at the logical points.</p>	<p>Will be developed and addressed from 2023-2026</p> <p>Summer 2023 and subsequent years.</p>
3.1	The institution plans and delivers professional learning to improve the learning environment, learner achievement, and the institutions effectiveness.	Ongoing 2022-2026	Principal, Department Chairs, and Faculty	<p>In order to grow by seeing other schools and teachers in ‘action’ they participated in a in-service in which they visited other schools to see how they operate. This has led to conversations related to school culture, cell phones, and the transition to the A/B block. In-services are planned for May 31, 2022 (with a curriculum specialist to assist teachers in using the summer to prepare for teaching in the block) and August 12, 2022 in conjunction with the Bureau of Educational Research in order to provide resources and ideas for teaching in the block.</p> <p>2022-2023: A book study on Generation Z occurred. In First Things First we learned</p>	<p>This is an on-going process starting in 2022 and will run through 2026.</p> <p>2022-2023 school year.</p>

				<p>about the key differences between main-stream Christian denomination. Teachers shared block teaching successes and practiced pedagogical ideas for teaching the in the block. The faculty learned/review the QPR method for dealing with emotionally struggling students – presented by 2B Continued.</p>	
--	--	--	--	--	--

*NOTE: To add lines to the table for more concerns and recommendations, put the cursor in the bottom right field and type the "tab" key.*