
Chris Burkhart <chburkhart@rcls.net>

Sun, May 29, 2022 at 11:34 AM

To: Phillip Heaton <phheaton@rcls.net>

Cc: Tim Ernste <tiernste@rcls.net>, Jamie Putzier <japutzier@rcls.net>, Sarah Rose <sarose@rcls.net>, bod <bod@rcls.net>

I agree. Nice job! Way to work together People!!!

[Quoted text hidden]

Suzanne Lagerwaard <sulagerwaard@rcls.net>

Sun, May 29, 2022 at 4:33 PM

To: Chris Burkhart <chburkhart@rcls.net>

Cc: Jamie Putzier <japutzier@rcls.net>, Phillip Heaton <phheaton@rcls.net>, Sarah Rose <sarose@rcls.net>, Tim Ernste <tiernste@rcls.net>, bod <bod@rcls.net>

Thanks so much

Suzanne

[Quoted text hidden]

--

Suzanne Lagerwaard

Interim Principal

sulagerwaard@rcls.net



Rochester Central Lutheran School

2619 9th Ave. NW | Rochester, MN 55901

507.289.3267 | www.rcls.net

David Berg <daberg@rcls.net>

Sun, May 29, 2022 at 6:55 PM

To: Jamie Putzier <japutzier@rcls.net>

Cc: bod <bod@rcls.net>

Agree

Thank you for you time,

David T. Berg

907-519-8675

> On May 28, 2022, at 2:39 PM, Jamie Putzier <japutzier@rcls.net> wrote:

>

> Dear Board,

[Quoted text hidden]

Laura Rhee <larhee@rcls.net>

Mon, May 30, 2022 at 10:33 PM

To: David Berg <daberg@rcls.net>

Cc: Jamie Putzier <japutzier@rcls.net>, bod <bod@rcls.net>

Yes

[Quoted text hidden]

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To: David Berg <daberg@rcls.net>

Cc: Jamie Putzier <japutzier@rcls.net>, bod <bod@rcls.net>

Yes

[Quoted text hidden]

Student Indicator 6:04

As RCIS continues to plan for the future, please rank the following in order from 1 most important to 5 least important.

	1	2	3	4
Enroll as many students as possible	4	10	8	48
Create/enhance infrastructure to improve current facilities	71	68	45	10
Create a lower teacher / student ratio	80	38	48	22
Take the next step with technology education	44	62	61	32
Build additional classrooms and/or facilities to serve more families	30	21	37	87
Ranked Top Three				
Enroll as many students as possible	22			
Create/enhance infrastructure to improve current facilities	184			
Create a lower teacher / student ratio	166			
Take the next step with technology education	167			
Build additional classrooms and/or facilities to serve more families	88			
<p>RCIS constantly strives to meet the needs of its students and families. While making the best use of the resources God has entrusted to the school, please prioritize the hiring order of the following future full-time positions. 1 being the next hire and 5 being the last hire.</p>				
	1	2	3	4
Nurse	49	53	32	36
Librarian	24	38	47	55
Counselor	83	46	48	16
Vice Principal	25	42	29	60
Development Coordinator (fundraising)	18	20	33	34



Nichole Catevenis <nicatevenis@rcls.net>

Standard Indicator 5:08

~~3:08~~

NWEA Scores Needed

1 message

Don Valentine <dovalentine@rcls.net>
To: Nichole Catevenis <mofinley@rcls.net>

Wed, May 3, 2023 at 9:57 AM

Mrs. C,

I believe all NWEA testing is now completed. Would you kindly run copies of the NWEA spring results for the following kiddies? If possible, I would like to have them by the end of the week. If needed, I am willing to bribe you with a sugary, tasty, donut on Friday. Thanks, in advance, for your help.

K

- Elise Viers
- Drake Wheeler
- Jennie Steer
- Landon Roraff

1

- Bennett Wheeler
- Lucy Johnson
- Natalie Peloquin
- Seven Kunz

2

- Charley Stadsvold-Fischer
- Cluffen Nelson
- David McKensie
- Grace Fenske

3

- Josh Brown
- MacKendrick Christensen
- Maxwell Grotz

5

- Dr. Zach Catevenis
- Will Pearson

With appreciation

Mr. V

--

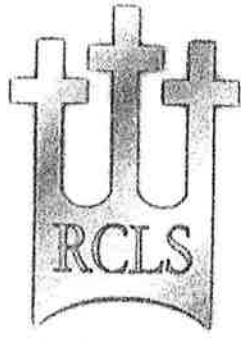
Don Valentine

Teacher, K-8 Resource
dovalentine@rcls.net



Rochester Central Lutheran School
2619 9th Ave. NW | Rochester, MN 55901
507.289.3267 | www.rcls.net

Standard Indicator 5:04



EST. 1875

RCLS

Rochester Central Lutheran School

Grounded in Grace, Formed in Faith, Committed to Learning for Life

Response to Intervention Handbook

Updated Version 2023

Rochester Central Lutheran School
2719 Ninth Avenue NW
Rochester, Minnesota 55901

(507)-289-3267
info@rcls.net

Purpose and Goals of Response to Intervention

The purpose of Response to Intervention at Rochester Central Lutheran School is to form a multi-disciplinary team of school professionals that meet on a regular basis to address teachers' concerns about struggling students and to help design an intervention plan.

Response to Intervention (Three Essential Elements) of

1. A school-wide, collective responsibility for all students to learn
2. Standards-based and research-based instruction
3. Instruction delivered with fidelity by highly qualified teachers

The Goals of Response to Intervention

1. Identify the standards-based curriculum at RCLS.
2. Equip every classroom with research-based instruction that is differentiated to meet the needs of students.
3. Provide regularly scheduled screening of the academic progress of every student in order to evaluate classroom instruction and to identify students who need academic interventions. Additional referral may be made for further testing.
4. Establish criteria for identifying students who need academic interventions.
5. Plan and deliver appropriate interventions for students with academic needs.
6. Monitor the success of interventions and the academic progress of students to determine if further interventions are needed.
7. Provide documentation of interventions used and student progress for use in the referral of students for special educational services.
8. Engage in a meeting to establish or modify an academic plan. Student academic plans are reviewed yearly or on an as needed basis.

School-Wide, Collective Responsibility for All Students to Learn

At Rochester Central Lutheran School, all teachers and staff recognize that God has placed us here to serve our students. Response to Intervention at RCLS provides us the opportunity to embrace our shared responsibility to provide an environment where all students experience school success.

RCLS administrator(s) have the responsibility to collaboratively lead and work with the student support team in every element of Response to Intervention processes as it is implemented in the school. This includes directing, facilitating, and assessing the goals of Response to Intervention: the selection of curriculum standards, the planning of curriculum, research-based differentiated classroom

instruction, professional development for teachers, student assessment and screening, identification of students for intervention, delivery of interventions, storage of data, and communication with parent/guardians. The administrator is also responsible for communicating with the local public school district in regards to its Response to Intervention processes and services that may be available to students at RCLS. Classroom teachers have the primary responsibility to plan lessons that are standards-based and to provide research-based instruction that is differentiated for students. Teachers have the primary responsibility to analyze screening data to determine the needs of students. In many cases, teachers also will deliver the learning interventions for students who have needs. Additionally, teachers will be the primary source of communication with parents/guardians through the RTI process.

A **Student Support Team (SST)** is made of the principal, resource teacher, classroom teacher, counselor, and any additional members as deemed necessary. The SST will meet quarterly to review the case of every student that is identified for academic interventions. This team will provide for classroom teachers and work to ensure that the RTI processes are implemented to best serve each student.

School **support staff** members have the responsibility to respect and maintain an environment that is focused on the success of every student. They may be called upon to assist with a student's intervention at the discretion of the administration, classroom teacher, and/or Student Support Team.

Confidentiality

All information about student assessment and screening, identification for intervention, progress monitoring, parent/guardian communication, etc. is confidential and will be respected as such. Print and written RTI data will be kept in a designated file.

Parent Involvement in Response to Intervention

Rochester Central Lutheran School values the partnership with families and believes that parents/guardians should be involved in the education of their children. Therefore, RCLS will notify parents/guardians regularly with the following information:

1. Response to Intervention Handbook
2. Universal screening data for their child
3. When/if their child meets the criteria for Tier II and III
4. Their child's intervention plan and implementation
5. When/if their child's status in Tier II and Tier III is changed
6. When/if their child meets criteria for special education services

Parents/guardians may participate in the Response to Intervention process at RCLS by providing information applicable to their child's success, supporting the classroom teacher and Student Support Team, and checking on their child's progress.

RTI: A Three Tier Model that includes academic and behavioral interventions

Response to Intervention (RTI) is a targeted and systemic intervention system for all students who demonstrate the need as soon as they require it.

Tier I: The core instructional program that all students use. With adequate differentiation, 80-90% of students will respond and achieve established benchmarks.

Tier II: If students do not make adequate progress in Tier I, they move to Tier II. Tier II interventions are delivered through small group instruction using strategies that directly target a skill deficit. These are in addition to the large group instruction.

Tier III: For students who do not adequately respond to the targeted interventions in Tier II, additional testing may be warranted and students would receive intensive interventions targeted to their deficits. Eligibility for specialized educational services under the Individuals with Disabilities Education Act (IDEA 2004) may also be considered.

Standards-Based Curriculum

Curriculum guides for all subjects at RCLS in Kindergarten through Grade 8 have been aligned with, and either meet or exceed the Minnesota State standards and are in use in every classroom through the school. Classroom units of study and lessons are developed to guide teachers so that curriculum goals and objectives will be met. Every curricular area is reviewed on a 4-5 year cycle.

Universal Screening

Universal screening is the regularly scheduled assessment of progress for all students. RCLS has selected *Measures of Academic Progress (NWEA-MAP) assessment from the Northwest Evaluation Association for universal screening. All students Kindergarten through Grade 8 will take MAP test in Reading and Mathematics two times throughout the school year. Also 3-8 grades will take the MAP Language test. In addition, some students will be tested a third time mid-year if additional assessment information is needed to ensure student educational needs are being met.

Criteria for Identifying Students for RTI

When a student's assessment scores are equivalent to the 35th percentile or lower and/or other classroom assessments show clear need, the process for pre-referral begins. The student support team will work with the classroom teacher to determine if the student should be identified for Tier II in the Response to Intervention process.

Students with assessment scores in the 15th percentile or lower who are not already receiving services, will be referred to the Student Support Team to determine interventions as needed. Students at the 15th percentile or lower will automatically qualify for further evaluation with the resource teacher. The student support team will meet with the classroom teacher and building administrator to review all gathered data.

RTI

Students who meet criteria for Tier II will be served Tier I differentiated instruction or additional academic interventions. These interventions must be research-based and delivered with fidelity.

Students who identified for Tier III interventions may be served with similar regularly scheduled interventions for longer times and more frequently, or Tier III interventions may involve alternative strategies. The Student Support Team and other curricular support will serve as resources in using interventions to meet students' academic needs.

Referral for Special Services

After a student is served with at least 2 interventions, independent of resource, for 3 weeks, and Tier II or Tier III interventions for an additional 3 weeks, the student may be referred for evaluation for special services. RCLS staff will consult with the Public School to meet requirements for eligibility for special services evaluation.

Documentation

In the event that high quality classroom instruction, and behavior support are unsuccessful in the general education classroom, the Response to Intervention asks teachers to utilize the appropriate intervention documentation to begin the RTI process.

Each form contains many parts, including student personal data and educational history, and NWEA-MAP.

Pre-Referral Form

Teacher Checklist

- ___ 1. The teacher confers with the **parent** to share specific concerns about the child.
- ___ 2. The teacher confers with the **principal** concerning the student.
- ___ 3. The teacher confers with the **previous teacher(s)** to share specific concerns and strategies used.
- ___ 4. The teacher begins creating a **Work File Sample**. This work file should include work that shows strengths and weaknesses.
- ___ 5. The teacher begins creating a **Behavioral File**. This Behavior File contains documentation of specific behaviors.
- ___ 6. The teacher reviews the **Academic File**. Look for patterns in report cards and achievements tests, low grades, current health, any specific education services past or present.
- ___ 7. The teacher confers with the **Resource Room Teacher**.
- ___ 8. The parent gives permission to complete an informal **Observation**.
- ___ 9. The teacher completes the **Pre-Referral Form**.
- ___ 10. Decision to **refer**?
 - ___ No referral needed at this time?
 - ___ Service referral?
 - ___ Psychological-Educational Referral

Review of Basic Skills

Please do your best to describe each of the academic levels below:

Reading

Sight Vocabulary _____

Consonant Sounds _____ Vowel Sounds _____

Comprehension _____

Independent Reading Level _____ Frustration Level _____

How does this child's reading abilities compare to that of his/her peers?

Math

How does this child's math abilities compare to that of his/her peers?

Spelling _____

Handwriting _____

Written and Oral Language _____

Science _____

Social Studies _____

Student Strengths

Behavior

What communication strategies have you used with the student's parents this year?

Additional Comments

Interventions Checklist

Student's Name: _____

Teacher: _____

Birth Date: _____

Grade: _____

School: _____

Strategies

Strategy	Date Attempted	Effectiveness
<input type="checkbox"/> Additional Verbal or written response time		
<input type="checkbox"/> Allow assignments to be completed at home		
<input type="checkbox"/> Shortened Assignments		
<input type="checkbox"/> Allow oral or taped tests rather than written		
<input type="checkbox"/> Use multiple choice or fill in tests		
<input type="checkbox"/> Substitute projects for written assignments		
<input type="checkbox"/> Allow oral reports		
<input type="checkbox"/> Allow the use of visual aids		
<input type="checkbox"/> Use tutoring: peer/parent volunteer/teacher		
<input type="checkbox"/> Give additional teacher help before/after school		

<input type="checkbox"/> Use consistent positive reinforcement <input type="checkbox"/> -tokens <input type="checkbox"/> -tangible reinforcers <input type="checkbox"/> -intentional verbal praise <input type="checkbox"/> -written praise <input type="checkbox"/> -display work		
<input type="checkbox"/> Use contracts for long and short term		
<input type="checkbox"/> Space problems further apart on the page		
<input type="checkbox"/> Allow use of help devices <input type="checkbox"/> -manipulatives <input type="checkbox"/> -calculator <input type="checkbox"/> -charts		
<input type="checkbox"/> Other		

Environment

<input type="checkbox"/> Change seating in the classroom		
<input type="checkbox"/> Provide a study carrel		
<input type="checkbox"/> Provide alternate, supervised work area		
<input type="checkbox"/> Other		

Outside of the Classroom

<input type="checkbox"/> Evaluation by Resource teacher		
<input type="checkbox"/> Ask previous years teacher what worked in the past		
<input type="checkbox"/> Consultation by _____		

Additional Comments:

Student Success Team Recommendation:

Attempt additional interventions

Adequate interventions have been attempted

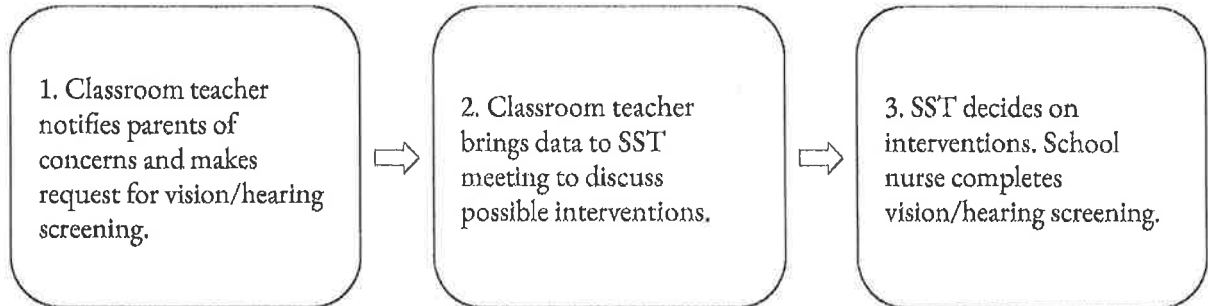
Comments:

Date:

Intervention/Referral Process

TIER I: The classroom teacher provides high-quality instruction and behavioral support for 100% of students in the general education classroom. Multiple sources of data are monitored by the classroom teacher and Universal Screening Data (NWEA-Map Data) is utilized.

Not working?



TIER II:

First Intervention (Small Group)

In addition to Tier I instruction, the first intervention is completed by the teacher in the classroom and lasts for 3 - 4 weeks. Documentation includes: type of intervention and student response to intervention.

Did it work?

Continue with interventions

Not working?

SST reviews data for second intervention

TIER II:

Second Intervention (Small Group)

In addition to Tier I instruction, the second intervention is completed by the teacher in the classroom, with the help of the reading/math specialist or school counselor. Intervention lasts 3 - 4 weeks. Documentation includes: type of intervention and student response to intervention.

Did it work?

Continue with interventions

Not working?

SST reviews data for second intervention
Classroom Teacher to contact parent(s) for permission.

TIER III

1:1 Intervention

In addition to Tier I instruction and Tier II interventions, 1:1 intervention is completed by the reading/math specialist, or the school counselor for a duration of at least 6 weeks. Formal documentation includes: the targeted skill, type of intervention, frequency of intervention, and documentation of student response to intervention.

Did it work?

Continue with interventions

Not working?

SST reviews data for second intervention

Referral/Learning Plan:

With the help of the SST, the classroom teacher will complete any/all referral paperwork and will contact the student's parents to make sure the student's needs are put first. Remember, it is the parent(s) decision to move forward with a referral or not. Regardless of referral, all students who reach this point in the process will be placed on a Learning Plan.

- If referring to Rochester Public Schools Child Study, District #535 documents must be used.



Job Description
Paraprofessional

Accountability: Classroom Teacher

Professional or Support: Support
Part-time and or
Full-time

Job Description Summary

Provide assistance to the classroom teacher or other specified responsibilities by administration.

Qualifications

- RCLS Paraprofessionals are defined as members of the support staff who have the ability to uphold and assist classroom teachers with their responsibilities.
- Paraprofessionals must hold a minimum of a high school diploma.
- Paraprofessionals must be able and willing to model the Christian faith, dress appropriately for their position, demonstrate effective assistance to the teacher, and can effectively communicate to students, parents, co-workers and the community.

Duties and Responsibilities

- Provide assistance to the classroom teacher for the sake of enhancing the effectiveness of instruction and ministry.
- Supports in practice the school's mission statement and of the RCLS association congregations.
- Upholds in practice the school's policies.
- Follows Matthew 18 in conflict resolution.
- Maintains a Christian professional relationship with colleagues, parents, students and RCLS association congregation leaders and members.
- Attends RCLS events as directed by the classroom teacher and administration.
- Assists the teacher in maintaining an organized, safe and positive learning environment for their students.
- Correct papers, make copies, file, organize, cut, prepare supplies, and other non-instructional tasks that the teacher may assign.
- Works with individual children or small groups of children to reinforce and extend instruction as directed by the classroom teacher.
- Supervises children at recess, lunch, and during group instruction as directed by the classroom teacher and administration.
- Attends in-service sessions as scheduled by administration.
- Performs any other duties deemed appropriate by the classroom teacher and administration.
- Lives a life that reflects Christ and the teachings of Holy Scripture.

Compensation and Benefits

The RCLS Paraprofessional is an hourly part-time support position. Benefits for part-time support positions are granted. Please see the Employee Handbook for specifics..

This job description is intended as a summary of the primary responsibilities of and qualifications for this position. The job description is not intended as inclusive of all duties an individual in this position might be asked to perform or of all qualifications that may be required either now or in the future.

Standard Indicator 4:05

Accomplished leader seeking employment in a service, mission orientated organization, with a culture that promotes respect and consideration for others and values critical thinking in a team environment

“My greatest joy comes from serving others by helping them fulfill a goal or find a solution to their question.”

QUALIFICATIONS / Core Proficiencies:

- Strategically minded regarding asset and donor development
- Develops relationships with donors and other constituents
- Demonstrates sound judgement, high integrity, and respect for confidentiality.
- Works collaboratively in a team setting or independently as needed

EDUCATION

Masters of Business Administration, University of Sioux Falls, 2012 graduation

Bachelor of Arts, Business Management, University of Sioux Falls, Cum Laude

General Bible, 3-year certificate, Grace University, Omaha, Nebraska

RELEVANT WORK EXPERIENCE

Jefferson Elementary School

Rochester, MN

- SPED EBD Para (9-2021 – current)
- General Education Para (9-2020 – 9-2021)

Freeman Regional Health Services

Freeman, South Dakota

Social Service Assistant (2019-2020)

- Assist in emotional and mental care of individuals with diverse needs as per individual care plans
- Facilitate residents with communication with their families and community through technology including zoom, facetime, skype, Facebook messenger, and outdoor visits

Foundation Director (2012-2019)

- Responsible for identifying, cultivating, and soliciting planned gifts
- Facilitate donors in identify their philanthropic goals
- Collaborate with Marketing Department providing updates for website and articles for newsletter
- Organize annual fund raising events resulting in increasing community involvement
- Maintain accuracy of donor database, track and record donor communication and special requests regarding gifts
- Build relationships in the community and develop awareness of the needs
- Lead and direct the Agenda of Foundation Advisory Committee
- Communicate with stakeholders, utilize social media

Freeman Public Schools

Freeman, South Dakota

Administrative Assistant (2000-2012)

- Demonstrated ability to understand and meet the needs of changing leadership
- Worked closely with staff regarding student disciplinary issues and other classroom needs
- Organized school-wide fundraisers
- Managed multi-functional areas, facilitated parent/teacher communication including posting grades
- Responsible for circulating monthly newsletter to parents and for maintaining inter-departmental communication
- Built cooperative relationships with parents

Elementary Paraprofessional (1992-2000)

- Supervised study halls for 5th and 6th graders, assisted staff in grading papers and other tasks as needed
- Assisted in Special Education Department part-time in junior/senior high school

PROFESSIONAL ORGANIZATIONS, AND COMMUNITY INVOLVEMENT

- Freeman Community Foundation, Board Member
- Church Youth Sponsor
- Participant in Community choir, area Schmeckfest Celebration (musicals, volunteer worker)

Standards Indicator 4:05

Full Name	Last Name	First Name	Dept	Position	FTE	Grade
Bean (Schut), Katie	Bean (Schut)	Katie	ECDC	Paraprofessional	0.40	PK
Boisen, Felicia	Boisen	Felicia	ECDC	Paraprofessional	1.00	PK
Smith, Aubrey (MA)	Smith	Aubrey (MA)	ECDC	Paraprofessional	0.60	PK
Waters, Danielle	Waters	Danielle	ECDC	Paraprofessional	1.00	PS
Bushre, Rachel	Bushre	Rachel	Instruc	Paraprofessional	1.00	K & 1
St. Peter, Lisa	St	Peter	Instruc	Paraprofessional	0.50	K
Strasser, Ruth	Strasser	Ruth	Instruc	Paraprofessional	1.00	Middle
Torrens-Burton, Ben	Torrens-Burton	Ben	Instruc	Paraprofessional	1.00	2
Vacant	Vacant	Vacant	Instruc	Paraprofessional	0.50	K

Standard Indicator 3B:03

denar or the congregations. The Board asks the administrator for assistance in fulfilling its responsibility. The Board pledges to assist the administrator in carrying out the assignments given him/her.

Ryan Peters	Secretary	Trinity Lutheran	rpeters@rcls.net
Laura Rhee		Holy Cross Lutheran	larhee@rcls.net
Sarah Rose		At Large	sarose@rcls.net
Craig Weckwerth	Treasurer	Grace Lutheran	cwreckwerth@rcls.net

Meeting Agendas

The administrator fulfills his/her responsibilities in accord with the school's purpose and in harmony with established Board policies. The administrator will develop and carry out plans and programs to achieve the responsibilities assigned to him/her. He/she will consult and confer with the Board in developing plans and carrying out responsibilities. The administrator will report regularly to the Board regarding the progress and effectiveness of those plans and programs.

Committees:
Finance
Personnel
Trustees

Meeting Agendas

- Consent Agenda 4-2023
- Consent Agenda 3-2023
- Bod Meeting Minutes 2-2023
- Consent Agenda 2-2023
- Bod Meeting Minutes 1-2023
- Consent Agenda 1-2023
- Bod Meeting Minutes 12-2022
- Consent Agenda 12-2022
- Bod Meeting Minutes 11-2022
- Consent Agenda 11-2022
- Bod Meeting Minutes 10-2022
- Consent Agenda 10-2022
- Bod Meeting Minutes 9-2022
- Consent Agenda 9-2022
- Bod Meeting Minutes 8-22
- Consent Agenda 8-2022
- Consent Agenda 7-2022
- Consent Agenda 6-2022
- Consent Agenda 5-23-2022
- Consent Agenda 4-25-22



Job Description
Human Resource Manager

Accountability: Principal

Professional or Support: Professional

Job Description

Under the direction of the principal this person would serve as the Human Resource Manager for Rochester Central Lutheran School. The primary responsibility is to execute the payroll bi-monthly, process the staff benefit options and manage the SCRIP program. This is a part-time position. The exact hours worked in a given pay period will be flexible and agreed upon between the employee and administration.

Skills and Qualifications

- High sense of responsibility and confidentiality with strong organizational skills.
- An associate's or bachelor's degree in a related field, which may include accounting, business, or human resources, is preferred.
- Background in accounting and/or HR processes preferred.
- Administrative experience preferred.

Duties and Responsibilities

- Coordinate recruitment of employees by posting jobs, accepting applications and coordinating the interviewing process.
- Coordinate new hire onboarding process and new hire orientation.
- Manage all payroll processes bi-monthly.
- Obtain all payroll data from managers and employees including but not limited to hours, salary adjustments, special payments, tax allocations and employee deductions.
- Calculate and process all payroll related changes, including but not limited to: transfers, terminations, and changes in pay.
- Position will coordinate leaves of absence to include FMLS, Worker's Compensation and Disability Programs.
- In partnership with the administration and school account, constructs annual employee contracts.
- Maintains all personnel files and keeps information categorized and up to date.
- Reviews Employee Handbook on an annual basis in partnership with administration.
- Position will manage the accounting and inventory of the SCRIP Program.

Compensation and Benefits

This is a salaried position. This position does not include medical benefits or retirement benefits. Persons with students in the school will receive a tuition benefit per the tuition benefit formula.

This job description is intended as a summary of the primary responsibilities of and qualifications for this position. The job description is not intended as inclusive of all duties an individual in this position might be asked to perform or of all qualifications that may be required either now or in the future.

Standard Indicator 3B:03



Openings as of 5/11/2023

<i>Health Office Nurse - Non-Public</i>	JobID: 16690
--	--------------

Position Type: 0
 Student Support Services/Mental & Physical Health Professionals [Email To A Friend](#)
[Print Version](#)

Date Posted:
 2/8/2023

Location:
 See Below

Date Available:
 As soon as possible

Closing Date:
 Until Filled

WORK DAY: 2 hours per day; Monday - Friday

WORK CALENDAR: 183 duty days per year.

Click link below to review the 2022-2023 Health Office Nurse Work Calendar
<https://drive.google.com/file/d/1Lf7ICuupgLQnIIMXdLCxAf71TH-4zR5v/view?usp=sharing>

SALARY: Minimum hourly rate of pay based on licensure with the Minnesota Board of Nursing - \$25.00 (LPN); \$30.00 (RN)

Click link below to review the 2022-2024 Non-Schedule Bargaining Unit Agreement containing salary schedule.
https://drive.google.com/file/d/1nT3OLrLBGIKOnLeVqLEZqmntRP14_L6o/view?usp=sharing

BENEFITS: Benefits available.

Contact the Insurance office @ 507-328-4976 for detailed insurance information. Make sure to reference the exact job posting.

If you have questions regarding a job posting, contact the Office of Human Resources @ 507-328-4321 or email arperrigo@rochesterschools.org.

Job Summary:

- Assist LSN with organization and maintenance of student/school health records and data.
- Provide daily medical care for students in accordance with District Policy and Procedures and in compliance with student health plans. Administers medications and specialized treatments as needed and in compliance with Nurse Practice Act.
- Provide information and support for school staff to ensure effective health office services for students as directed by LSN.
- Provide effective organization and service of school health office.
- Performs other duties within the level of responsibility of position as assigned by Student Services administrator and Licensed School Nurses.

Qualifications:

- Minimum requirement - Current Minnesota Licensed Practical Nurse (LPN) license or Registered Nurse (RN).
- CPR and first aid certificate required
- Computer skills in data entry and data management required

Required Dispositions:

In addition, the specific skills/educational qualifications for this include:

- Believes that all students can attain high levels of learning.
- Takes responsibility for the learning of our students and his/her own performance.
- Possesses the knowledge and skills to build effective educational experiences that benefit all students.
- Functions as an effective member of the educational/school team.
- Won't shy away from today's educational challenges.
- Utilizes effective interpersonal skills.
- Has a proven track record of success.
- Works with great integrity.

Commitment to Equity:

Rochester Public Schools is committed to diversifying its workforce to better reflect the community we serve. We believe the practices used in recruiting, interviewing, hiring, supporting, and promoting staff must include and honor, at every level, those who represent the diverse identities of our schools and community.

<https://www.rochesterschools.org/equity-statement>

Common and Shared Accountabilities for All Positions

Employees of the Rochester Public School District #535 are expected to support the goals, model and promote an environment that is respectful for all, and work collaboratively with other staff to focus on the needs of the learner. A quality, customer focus that conveys a welcome attitude, an adaptability to change, and a desire for continuous improvement is also expected of all employees. In addition, staff are to respect confidential matters, encourage a safe and secure environment throughout the schools, and be dependable and accountable employees.

District Information: To learn more about Rochester Public Schools, visit www.rochesterschools.org.

FMLA regulations require all employers to post the [updated FMLA notice](#).

Powered by applicant tracking, a product of Frontline Education.



Matthew Meier <mameier@rcls.net>

Standard Indicator 3B:03

Invoice 2579 from Galvin & Associates, Inc.

1 message

Jim Galvin <jim@galvinandassociates.com>

Mon, May 8, 2023 at 4:31 PM

To: "mameier@rcls.net" <mameier@rcls.net>

Galvin and Associates Inc.

Invoice Due:05/08/2023
2579

Amount Due: **\$3,560.15**

Dear Customer :

Your invoice is attached. Please remit payment at your earliest convenience. Feel free to call me should you have any questions.

Thank you for your business. It's a pleasure to be of service to you.

Sincerely,

James C. Galvin, Ed.D.
Galvin & Associates, Inc.
m: 630-240-2749

Standard Indicator 3B:03

As RCLS continues to plan for the future, please rank the following in order from 1 most important to 5 least important.

	1	2	3	4
Enroll as many students as possible	4	10	8	48
Create/enhance infrastructure to improve current facilities	71	68	45	10
Create a lower teacher / student ratio	80	38	48	22
Take the next step with technology education	44	62	61	32
Build additional classrooms and/or facilities to serve more families	30	21	37	87

RCLS constantly strives to meet the needs of its students and families. While making the best use of the resources God has entrusted to the school, please prioritize the hiring order of the following future full-time positions 1 being the next hire and 5 being the last hire.

	1	2	3	4
Nurse	49	53	32	36
Librarian	24	38	47	55
Counselor	83	46	48	16
Vice Principal	25	42	29	60
Development Coordinator (fundraising)	18	20	33	34

Are you aware of The Grace Foundation and its mission, relationship, and purpose for RCLS?

Yes, I am aware of The Grace Foundation and its mission	Yes, I have heard of the Grace Foundation but not really sure what it does.	No, what's the Grace Foundation?
152	36	8
		196

How satisfied are you with the value of the education your child/children receive at RCLS?

Very Unsatisfied	Unsatisfied	Content	Satisfied
7	3	21	71

Please choose the top three reasons why you send your child to RCLS.

Quality of education	Christian Education	Lutheran doctrine	We are looking for a private school.
180	138	27	51

What is your overall satisfaction with communication from RCLS?

Poor	Fair	Average	Good
3	5	31	96

How satisfied are you with the overall value of your child/children's experience at RCLS? I.e., sports, theater, lego club, music program, chapel, and other clubs.

Very Unsatisfied	Unsatisfied	Neutral	Satisfied
------------------	-------------	---------	-----------

I would promote RCLS to a new family in my neighborhood and/or a coworker.

1 1 24 80

Yes No

192 7 199

RCLS always seeks to improve its facilities, please prioritize the next building expansion projects. Number the project priority with 1 being the highest priority and 5 being the lowest priority.

1 2 3 4

Additional gymnasium	16	34	40	57
Remodeling and adding restrooms	52	47	49	30
Performing arts center	31	39	57	42
Media center / Library	54	49	31	33
Additional classrooms to accommodate more students	46	31	22	27

In your opinion, RCLS should cap enrollment with which of the following guidelines based on the historical student-to-teacher ratio?

Two classrooms per grade Three classrooms per grade Four classrooms per grade No limit

40 83 19 49

Are you okay with students being on a waiting list?

Yes	No
168	28
	196

Have you limited your referring of RCLS to other parents because you know RCLS is near capacity and has a waiting list in multiple grades?

Yes	No
13	186
	199

While maintaining a low student-to-teacher ratio, I want to see expansion to accommodate all applicants.

Yes, and I would pay additional tuition to support expansion.	Yes, but the expansion must be done without increasing tuition.	No, I would like RCLS to remain at the current size.	Important
47	104	46	197

How important is having access to a Lutheran Christian high school in Rochester to your family?

Very Unimportant	Unimportant	Neutral	Important
16	21	55	46

Share your thoughts on a standardized dress code.

Not Interested	No opinion	Interested	
91	49	53	193

Would you be interested in learning more about a 45/15 school calendar?

Not Interested	No Opinion	Interested	
69	29	100	198

Would you be willing to Carpool with other RCLS families that live near you?

Yes	No	
121	78	199

5

129

5

11

30

24

199

199

151

229

199

5

19

35

8

43

94

189

199

201

199

199

Very Satisfied

97

199

RCLS teachers are good role models.

RCLS students are good role models

The great music and art programs.

Generational family tradition

Affordability of tuition

90

47

30

9

15

Excellent

64

199

Very Satisfied

88

194

5

52

199

21

199

31

200

22

189

73

199

191

Very Important

61

199

Are you aware of The Grace Foundation and its mission, relationship, and purpose for RCLIS?

Yes, I am aware of The Grace Foundation and its mission	Yes, I have heard of the Grace Foundation but not really sure what it does.	No, what's the Grace Foundation?
152	36	8
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7	3	21	71

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Quality of education	Christian Education	Lutheran doctrine	We are looking for a private school.
180	138	27	51

What is your overall satisfaction with communication from RCLIS?

Poor	Fair	Average	Good
3	5	31	96

How satisfied are you with the overall value of your child/children's experience at RCLIS? i.e., sports, theater, lego club, music program, chapel, and other clubs.

Very Unsatisfied	Unsatisfied	Neutral	Satisfied
1	1	24	80

I would promote RCLIS to a new family in my neighborhood and/or a coworker.

Yes	No
192	7
199	

RCLIS always seeks to improve its facilities, please prioritize the next building expansion projects. Number the project priority with 1 being the highest priority and 5 being the lowest priority.

	1	2	3	4
Additional gymnasium	16	34	40	57
Remodeling and adding restrooms	52	47	49	30
Performing arts center	31	39	57	42
Media center / Library	54	49	31	33
Additional classrooms to accommodate more students	46	31	22	27

As RCLIS continues to plan for the future, please rank the following in order from 1 most important to 5 least important.

	1	2	3	4
Enroll as many students as possible	4	10	8	48
Create/enhance infrastructure to improve current facilities	71	68	45	10
Create a lower teacher / student ratio	80	38	48	22
Take the next step with technology education	44	62	61	32
Build additional classrooms and/or facilities to serve more families	30	21	37	87
Ranked Top Three				
Enroll as many students as possible	22			
Create/enhance infrastructure to improve current facilities	184			
Create a lower teacher / student ratio	166			
Take the next step with technology education	167			
Build additional classrooms and/or facilities to serve more families	88			
<p>RCLIS constantly strives to meet the needs of its students and families. While making the best use of the resources God has entrusted to the school, please prioritize the hiring order of the following future full-time positions 1 being the next hire and 5 being the last hire:</p>				
	1	2	3	4
Nurse	49	53	32	36
Librarian	24	38	47	55
Counselor	83	46	48	16
Vice Principal	25	42	29	60
Development Coordinator (fundraising)	18	20	33	34

In your opinion, RCLIS should cap enrollment with which of the following guidelines based on the historical student-to-teacher ratio?	Two classrooms per grade	Three classrooms per grade	Four classrooms per grade	No limit
Are you okay with students being on a waiting list?	40	83	19	49
Have you limited your referring of RCLIS to other parents because you know RCLIS is near capacity and has a waiting list in multiple grades?	Yes 158	No 28	196	
While maintaining a low student-to-teacher ratio, I want to see expansion to accommodate all applicants.	13	186	199	
	Yes, and I would pay additional tuition to support expansion. 47	Yes, but the expansion must be done without increasing tuition. 104	No, I would like RCLIS to remain at the current size. 46	197

How important is having access to a Lutheran Christian high school in Rochester to your family?

Very Unimportant Unimportant Neutral Important

16 21 55 46

Share your thoughts on a standardized dress code.

Not interested No opinion Interested

91 49 53 193

Would you be interested in learning more about a 45/15 school calendar?

Not interested No Opinion Interested

69 29 100 198

Would you be willing to Carpool with other RCLS families that live near you?

Yes No

121 78 199



5	
129	199
5	199
11	151
30	229
24	199

Ranked Bottom 2

177	Enroll as many students as possible
15	Create/enhance infrastructure to improve current facilities
33	Create a lower teacher / student ratio
62	Take the next step with technology education
111	Build additional classrooms and/or facilities to serve more families

5	
19	189
35	199
8	201
43	199
94	199

Very Satisfied

97

199

RCLS teachers are good role models.

RCLS students are good role models.

The great music and art programs.

Generational family tradition

Affordability of tuition

90

47

30

9

15

Excellent

64

199

Very Satisfied

88

194

5

52

199

21

199

31

200

22

189

73

199

Very Important

61

199

Stonewall Indicator 2B:04

Core BOBCAT APP

- Home
- People finder
- Users
- Security
- System tools
- Settings
- Communication
- Content
- Events
- Reporting

0 Official Notes

0 Messages

Michelle K...
K...
K...



Volunteer opportunities

Staff Appreciation

Mrs. Aimee Bentall coordinates monthly meals and snacks for the staff lounge and meetings. Each month, the parents from two grade levels contribute to these efforts.

Want to know how to help? Click through to Mrs. Bentall's sign-up forms at the right, or email her at bentall.aimee@gmail.com.

Lunch, Recess, and Car Line Duty

The best way to support RCLS teachers and staff is to serve alongside them. RCLS seeks a parent or grandparent to serve each day for lunch or a recess duty. Support is needed in the morning car line, as well.

Can you help?

Sign up [HERE](#) to cover a lunch or recess shift one day each week. Thank you!

**RCLS Basketball Invitational
Volunteer Sign-up**

**February Staff Appreciation: 2 & 6
Grades**

Lunch & Recess Duty Volunteers

Standard Indicator 2B:04

Lunch & Recess Volunteers

	MON	TUE	WED	THUR	FRI
Lunch Duty 10:40-12					Kristen Yuan
Recess 11-11:40 Gr K&1			Katherine O'Grady		
Recess 11:30-12:10 Gr 2, 4, 5	Candy Colestock		Amber Poznik		Amber Poznik (every other Friday)
Recess 12-12:40 Gr 3			Amber Poznik		Amber Poznik (every other Friday)
Car line 7:55-8:20				Emily Barlow	

Standard Indicator

2A:03

Rochester Central Lutheran School: Best Practices Ministry Conference

February 16 - 18, 2023



Why?

- RCLS was encouraged to participate in a grant that was sponsored by the Minnesota South District to send a team of educators to the Best Practices Ministry Conference in Phoenix, AZ.
- The grant was approved and a team was organized to attend.

The Team

1. Becky Gustafson - 5th Grade - Redeemer
2. Dan Kuball - Middle School - Holy Cross
3. Kim Schauer - Middle School - Grace
4. Gretchen Schwartz - 3rd Grade - Trinity
5. Pastor Schwartz - Trinity
6. Carol Wickre - PreK - Trinity



OBJECTIVES

One action plan from Rochester Central Lutheran School's MLSA Accreditation in 2022 was to develop an evangelism/discipleship plan for RCLS and partner churches.

OBJECTIVES

The team was encouraged to find sectionals that focused on evangelism and discipleship.

The Realities of RCLS

RCLS has seen a rapid growth of students since 2020.

Current enrollment is 408 students, PS - Grade 8.

17% are from three association churches.

18% are from other Lutheran churches.

47% are from other denominations.

18% are unchurched.

The Realities of RCLS

Rochester continues to grow.

RCLS has emerged as a school of choice in a struggling public school environment.

RCLS is an association school with three churches.

Society's shifting priorities have not only Christian families seeking a return to traditional methods of teaching and learning, but unchurched families as well. Prospective families most often articulate these concerns about public education.

Our BPM Experience: Carol

Moms
Multi-Age
Women's Ministry
Children
Leadership
Common Goals
Family Framework
Community

Our BPM Experience: Kim

- Authenticity
- Acknowledge challenges of ministry
 - You are not alone.
- Intentional Action
- We conflate feeling compassionate with being compassionate.
 - How does our community care for its members?
- Team Ministry
- Shared fun
- Common Vision
- Do we operate in silos?

Our BPM Experience: Becky

Not Alone
Connections
Refreshed
Loved
Child-Centered

Our BPM Experience: Gretchen

We are NOT Alone – there are resources available to help us, and we should not be afraid to search them out!

*Outreach to Families With Children
Presented by Kent R. Hunter
Founder, Church Doctor Ministries
www.ChurchDoctor.org*

We are missionaries, and this is our mission field!

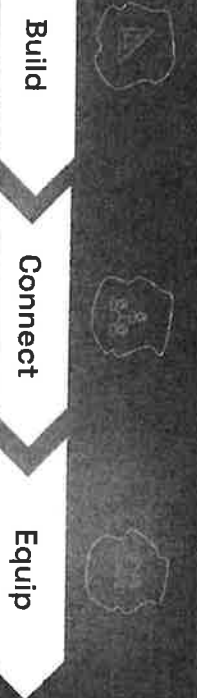
Our BPM Experience: Dan

Opportunity
Escape from MN

Revitalization
New Perspectives
Worship

Growth
Connections

Developing a Plan



OBJECTIVES

Long-Term Goal: Develop relationships between RCLS parents and students and the Churches - ultimately connecting families to Christ through Word and Sacrament.

Build

Build relationships



Connect



Connect families to Churches

How do we build, connect, and equip?

The goal is to use existing programs to begin the process of building, connecting, and equipping.



Equip



Equip families to grow in Christ

Current Programs

Hallelujah Carnival



Music groups visiting partner churches



Current Programs

Involve families in Church sponsored service projects

ROCHESTER, MN
SATURDAY
APRIL 9, 2022
9:00 AM
Holy Cross Lutheran
CHURCH
2703 9th Avenue NW
Rochester, MN

Pubby's \$20
per share
PANTRY
donation
Pubby's Pantry is an exciting
way to extend your monthly
giving beyond
the sanctuary.

There is no location in
Rochester, MN

Tea Cream Vespines
Also Pantry Acceptance

Provide families with information via the Pawprint about church sponsored events



Current Programs

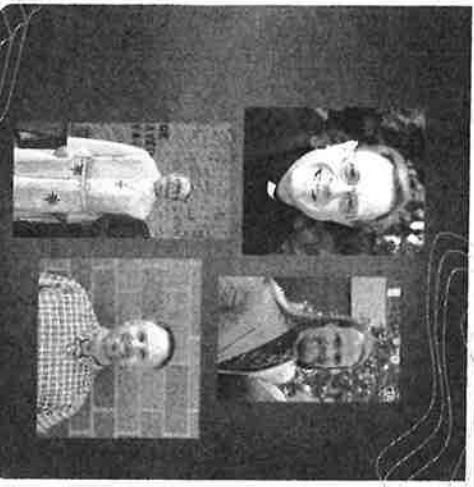
Pastors and DCEs continue to be active in the daily life of RCLS.



Teachers are actively involved in the partner congregations.



Continue monthly meetings with the Association of pastors



Future Programs/Plans

- Activities and classes sponsored by churches that target preschool and kindergarten families
- Seminars and classes that teach Christian parenting skills
- Tap into programs already offered by churches

- Development of activities for families to carry out in their home that are faith based
- Offering an Alpha Course
- Finding ways to connect school families with members of partner congregations

Future Programs/Plans

- Continued RCLs attendance at BPM for new ideas
- Continue the pursuit of Synodically-trained teachers
- Development of an achievable Evangelism plan that connects families to the body of Christ



Questions



Standard Indicator 2A:03

THE LUTHERAN CHURCH—MISSOURI SYNOD

Minnesota South District

...joyfully serving together in making disciples of Jesus Christ

INTENT TO CALL COMMISSIONED MINISTER - TEACHER

Authorization form to search on the CMIF at <https://cmif.lcms.org>

Congregation/school: Rochester Central Lutheran School

Located at: 2619 9th Ave NW Rochester, MN 55901

Intends to call a commissioned minister - teacher for the following position:

DESCRIPTION OF THE POSITION (check/complete all that apply)

Administrative responsibility as (check):

Superintendent Principal Assistant principal Preschool director

Other _____

Classroom teacher for grade(s): _____

Special/departmentalized assignment in the subject(s) of: _____

Responsibility in the following specialty areas (check):

Adult education Bible class Coaching athletics Evangelism VBS

Family life education Music Sunday school Weekday/confirmation

Youth ministry Other: To be mutually agreed upon based on Spiritual gifts

We feel the position would best be filled by a worker with the following characteristics or qualifications:

Warm and affirming with the ability to establish a caring community within the classroom.

CHOOSE ONE:

This is a regular call. This is a limited duration (non-tenured) call that will end _____

Include the congregation's salary schedule. Beginning base is \$ 44,803

Include the job description for this position—fax, email, or mail a copy to the MN South District office.

The above information was provided on 3/15. We anticipate to extend a call on 4/2023.

CONTACT PERSON AUTHORIZED TO DO SEARCHES:

Name: Matthew Meier

Email: mameier@rcsl.net

Phone: 507-289-3267

Please note: The information obtained by this search may be used solely for the purpose of filling a vacancy. The information must be handled as confidential and, when the selection process is complete, properly disposed (i.e., shredded). By submitting this form, you understand and agree to the intended use of the materials.

INTENT TO CALL COMMISSIONED MINISTER – TEACHER

Acknowledgement Page

The signatures below designate the following:


- Acknowledges that the call process has been officially approved by the process as presented in the constitution of the congregation/school.
- Acknowledges that the district will publicize that the congregation/school has entered into a call process so that others may be praying for them.
- Agrees that the congregation/school will immediately inform the district when a worker is called and of all decision made by workers called.
- Agrees the congregation/school will do their due diligence to ensure that the commissioned worker has passed any necessary background screening:
 - Early Childhood workers background studies
 - State-required background screening for K-12 teachers, coaches, & volunteers (Minnesota Statute 123B.03)
 - Other Screening agencies
 - AAIM Employers' Association
 - Protect My Ministry

AND agrees to provide a copy of all clear results of the screening to the MNS district office.

- Agrees to not consider calling a commissioned worker-teacher on active status with a school ministry after June 15 without first consulting with the District Education Executive.
- Agrees to utilize the information obtained through the CMIF system solely for the purpose of filling a vacancy.
- Agrees to protect commissioned ministers by maintaining all CMIF documents as confidential information and, when the selection process is complete, properly disposed (i.e. shredded) printed documents and permanently deleting anything saved on computers.
- Provides to the district the anticipated starting salary of the position.
- Provides to the district a job description for the position.

Signed: _____ 

Printed name: Matthew Meier

Signed: _____ 

Printed name: Philip Heaton

This page must be signed by the administrator or pastor and an authorized lay leader (board of education chair, president, etc.)



Matthew Meier <mameier@rcls.net>

Commissioned Minister Placement Request

1 message

cus.web@cus.edu <cus.web@cus.edu>

Thu, May 4, 2023 at 1:50 PM

To: mameier@rcls.net

Cc: Bill.Schranz@cune.edu, crfplacement@cuchicago.edu, gary.dresser@concordia-ny.edu, hannah.meineke@concordia.edu, james.juergensen2@cuw.edu, kbauer@csp.edu

Requesting Organization:

Request # 21606
 Entity Name Rochester Central Lutheran School
 Address 1 [2619 9th Ave NW](#)
 Address 2
 City Rochester
 State MN
 Zip 55901
 Email mameier@rcls.net
 Contact Name Matthew C Meier
 Contact Title Principal
 Contact Phone 2106395553 Ext:
 Contact Fax
 Contact Cell 210-639-5553
 Contact Email mameier@rcls.net

Position Information:

Position Lutheran Teacher
 Teacher Grade K-8
 Classroom Type Self-Contained Multi-Grades
 Teacher Subjects
 Student Level Special Education
 Primary Responsibility Serve as the school resource teacher providing both remediation and enrichment services and instruction

Send To:

Districts

Concordia College New York
 Concordia University Ann Arbor
 Concordia University Chicago

Schools Concordia University Nebraska
 Concordia University St Paul
 Concordia University Texas
 Concordia University Wisconsin

Employment Data:

Starting Date August 15, 2023
 Call Type Tenured
 Position Type Full Time
 Months Of Service 10 Months
 Gross Salary \$44,803
 SS Contribution Employer Pays Part
 Housing Allowance Salary Only



Nichole Catevenis <nicatevenis@rcls.net>

Standard Indicator 2A:03

April Pawprint

3 messages

Nichole Catevenis <rcls@myschoolemails.com>

Thu, Mar 23, 2023 at 5:01 PM

Reply-To: nicatevenis@rcls.net

To: Nichole Catevenis <nicatevenis@rcls.net>

If you are having trouble viewing this email, [click here](#)

THE Pawprint

AN RCLS NEWSLETTER

[Home](#) | [Calendar](#) | [Login](#)

Volume: 22 Issue: 7

Thursday, March 23, 2023

"Jesus said to them, "Come, follow me! I will teach you how to catch people instead of fish."

Matthew 4:19

Dear RCLS Community,

The Bible is full of instances where God has "Called" an individual to Follow Him. From Abraham to Moses to Samuel to Jonah to Peter to Paul....it's actually a pretty impressive list. The Lutheran church moves its teachers and pastors in much the same way. For individuals that are trained for ministry by the Church they often receive Calls to new places of service. Most recently our RCLS community experienced this with the Call of Pastor Haak (Trinity Lutheran) to a new church in Michigan.

At RCLS we have been richly and abundantly blessed by an amazing group of teachers who daily serve God, your children, and your family. They deserve your respect and gratitude. It is my great joy to serve along with them.

One of those teachers and commissioned ministers that has been trained by the church is Brenna Bowland. In recent months Brenna and her family have been sensing God's Calling to move them closer to family in the St. Cloud community. Brenna plans to relocate this summer to St. Cloud and recently received a Call to serve as the 5th grade teacher at Prince of Peace Lutheran School in St. Cloud. After much deliberation, Brenna has been led to decline the Call to the new ministry. While she is still planning to move this summer she now looks at what God has in store for her next. I ask that you would pray for the Bowlands during this time of transition.

RCLS has formed a Call Committee which will look at qualified Lutheran Candidates. If you know of someone who would qualify please email me any Call candidates at mameier@rcls.net

Praying that you will have a fantastic Easter holiday,

Matthew Meier, Principal



Holy Week Services

The RCLS Association Churches invite the families of RCLS to join them during Holy Week to remember the suffering and death of our Lord and rejoice in His resurrection. Special Holy Week and Easter service times are as follows:

Grace Lutheran

3/29 Mid-week Lenten Worship @ 4pm & 6:30pm with 5pm Lenten Meal
4/2 Palm Sunday Worship @ 9am
4/6 Maundy Thursday Worship @ 4pm & 6:30pm
4/7 Good Friday Worship @ 4pm & 6:30pm
4/9 Easter Sunrise Worship @ 7am
Easter Breakfast @ 8-11am
Easter Worship @ 9am

Holy Cross Lutheran

Maundy Thursday 4/6 @ 6:30pm
Good Friday 4/7 @ 6:30pm
Easter Sunday 4/9 @ 8:00am & 9:30am

Trinity Lutheran

Maundy Thursday 4/6 @ 12:10 & 6:30 PM
Good Friday 4/7 @ 12:10 & 6:30 PM
Saturday Vigil 4/8 @ 7:30 PM
Easter Sunday Services 4/9 @ 7:15, 9:00 & 10:30 AM
Easter Breakfast served 8:15-10:30 AM

Redeemer Lutheran also invites you to join them in worship during Holy Week.

Maundy Thursday 4/6 @ 12pm & 6pm
Good Friday 4/7 @ 12pm & 6pm
EasterWeekend Saturday 4/8 @ 5:30pm & Sunday 4/9 @6:30, 8:30 & 10:30am

Upcoming Events

End of 3rd Quarter
3/23/2023

Blue & White Night (Hilton Hotel)
3/24/2023

No School-Teacher Workday
3/24/2023

Spring Break
3/31/2023
to 4/9/2023

Theme T-Shirt Day
4/12/2023

Moms in Prayer
4/20/2023
8:30 AM to 9:30 AM

Regional Spelling Bee
4/22/2023

Board of Directors Mtg
4/24/2023
6:15 PM to 7:30 PM

Chess Club
3/23/2023
3:00 PM to 4:20 PM

Lego Club
3/28/2023
3:00 PM to 4:20 PM

Chess Club
3/30/2023
3:00 PM to 4:20 PM

Lego Club
4/11/2023
3:00 PM to 4:20 PM

Chess Club
4/13/2023
3:00 PM to 4:20 PM

Lego Club
4/18/2023
3:00 PM to 4:20 PM

Chess Club
4/20/2023
3:00 PM to 4:20 PM

Lego Club
4/25/2023
3:00 PM to 4:20 PM

Field Days

In May RCLS students will be able to enjoy two different field days. Participation for the RCLS field day is school wide while the Winona Track and Field day is for students in Grades 3-8.

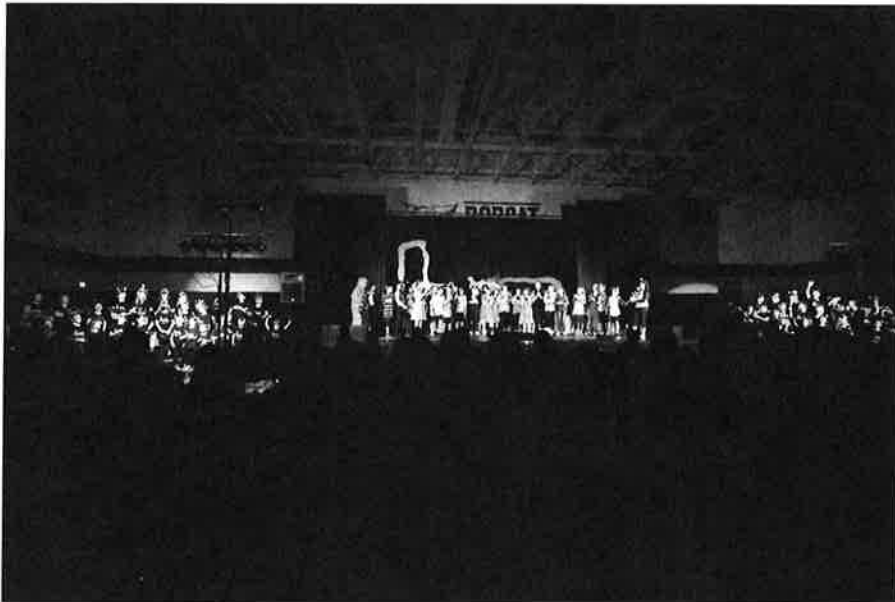
- There is no registration fee for Lego Club. We are collecting donations of Legos or funds to purchase more Legos.

If you have any questions, please contact Mr. Nelson at 507-289-3267 or conelson@rcls.net.



Seussical Jr.

Thank you, thank you, thank you to all who participated in Seussical, Jr! The cast and crew did a fabulous job this past weekend. We had students singing, acting, dancing, running sound & lights, moving set pieces, building, and doing hair & make-up Our students are so dedicated! We appreciate the many volunteers who helped make our largest show possible. THANK YOU.



RCLS | 2619 9th Ave NW | Rochester, MN 55901 | 507-289-3267

This e-mail was sent to nicatevenis@rcls.net by rcls@myschoolemails.com. You may unsubscribe if you no longer wish to receive e-mails sent to this recipient list.

Nichole Catevenis <rcls@myschoolemails.com>
Reply-To: nicatevenis@rcls.net
To: Allyson Holtz <alholtz@rcls.net>

Thu, Mar 23, 2023 at 5:01 PM

[Quoted text hidden]

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Nichole Catevenis <nicatevenis@rcls.net>
To: Robin Kaufmann <rzkaufrmann@gmail.com>

Thu, Mar 23, 2023 at 5:23 PM

Here at RCLS we play slow-pitch softball, and it is available for anyone in grades 5-8. We have 2-3 practices per week, and 1-2 games per week. The practice and game schedule is available on the RCLS Athletics page Here. There is a \$50 registration fee for each student. The season will officially begin after Spring Break, with our first practice/team pictures taking place on April 11th, and our first game will be one week later, on April 18th.

We will have an unofficial pre-practice meeting before Spring Break on March 30th in Mrs. Bowles' room to go over basic rules and expectations. This will allow us to get right into practicing as soon as we get back from Spring Break. If your child is new to slow-pitch softball, or you are unsure if they would be interested, this would be a great place to start.

Picture forms will be handed out to those registered before March 30th, with additional forms available at the pre-practice meeting.

The equipment each student needs for Softball is as follows:

- Softball Glove
- Tennis Shoes or Rubber Sole Cleats (NO METAL CLEATS)
- Black Shorts or Pants for game uniforms (desired, but not an absolute requirement)

The Athletic Director would like to thank Brian and Meriann Bowles for coaching our teams this year. If you have any interest in helping out during practices, please contact Ben Torrens-Burton our Athletic Director at athletics@rcls.net, and he will be happy to talk to you more about it.



Track and Field Club

Is your child eager to learn more about field events or hoping to improve running speed and endurance? Students in Grades 3-8 can join the Track and Field Club this Spring. To prepare for the RCLS Field Day and the Winona Track and Field Day, we'll practice field event technique and build some endurance for the longer races. We will meet on Tuesdays and Thursdays from 3:15-4:15 pm starting April 11 and ending May 9. To register for this club please go [HERE](#) and fill out the form. If you have any questions, please contact Mr. Pfeiler (mapfeiler@rcls.net), Mrs. Gustafson (regustafson@rcls.net), Miss Murray (stmurray@rcls.net), or Mr. Redlin (trredlin@rcls.net).

Lego Club

RCLS Lego Club is open to RCLS students in Kindergarten-8 Grade. During Lego Club, students will build and experiment with Lego bricks while being challenged to use them in cooperative and innovative ways. Lego Club meets at 3:00-4:20 pm in Mr. Nelson's classroom on the following dates:

March 28; April 11, 18, 25; and May 2, 9.

Students are encouraged to attend as many sessions as they would like but are not required to attend all. Registration can be found [HERE](#).

- If you are able to provide snacks (clear-colored juice boxes and/or prepacked, individual snack bags), please email Mr. Nelson or indicate on your registration.

May 12: Winona Track and Field Day. This is for students in grades 3-8. We will travel to Winona that day and compete against other schools in multiple different Track and Field events. Parents are welcome to join we just ask that they drive themselves. More information along with a schedule will come out in April after we have recieved it.

May 19: RCLS Field Day. We hope parents will join us for part or all of the day. Teachers will communicate the day's schedule just as soon as we have that constructed in April.

VIP Day

We are very excited to welcome our VIPs on to our campus on April 21. What is a VIP you maybe wondering? Well this is any person your student feels is important to them that could be a grandparent, parents, pastors, coaches, and friends who play a special role in your child's lives. We love our VIPs and always look forward to this tradition.

School is dismissed at NOON so that your child may spend the afternoon with his/her VIP, as well. Please note the schedule for the morning:

9:00-9:30 VIP social time and registration at Holy Cross Lutheran Church

9:30-10:30 Music and presentation at Holy Cross Lutheran Church

10:45-11:45 VIPs visit RCLS classrooms

12:00 Students dismissed from their classrooms

Please register your child's VIPs by midnight on Tuesday, April 18. Please register online at our VIP Page. Last time we were able to host VIP day we had more than 400 VIPs. We hope for a full house, again, but we would love to plan for those that are planning to attend.

Report Cards

The end of the third quarter is today. Third quarter report cards will be viewable in the Bobcat App **by 3:00pm, April 10**. You'll find report cards under the "Progress" tab of your child's account.

Questions or trouble viewing? Please email Mrs. C

Spring Break Clubhouse Reservation

Spring Break is only a week away and we are eagerly awaiting spring. If your students will need care over spring break, which will be March 31-April 7. Please ensure that you have submitted a reservation on the Clubhouse page of our website.

April Parent Sign Up

A wonderful group of parents is looking for your help to encourage and support the RCLS faculty and staff. If you are looking for ways to help out please see the following registration link. April Sign- Up

Questions please email Aimee Bentall at bentall.aimee@gmail.com .

Links to rcls.net

>Lunch Menu

>Athletics Calendar

>Clubhouse | Post

>Bobcat App

Our Community



Easter Family Fun Event

Ages Infant - 5th Grade

Saturday April 29th
10:00am
Grace Lutheran Church
800 East Silver Lake Dr.
Rochester, MN

Children's Message
Obstacle Course
Crafts
Snacks

Please RSVP by April 22nd using the address below:
<https://gracebythelake.org/familyfun/register>

Easter Family Fun Event
Ages Infant - 5th Grade
Children's Message
Obstacle Course
Crafts
Snacks
Please RSVP by April 22
HERE

Saturday April 29th
10:00am
Grace Lutheran Church
800 East Silver Lake Dr.
Rochester, MN

Seussical Jr. Pictures



Blue and White Night

Blue & White Night will be tomorrow evening. The Committee is hard at work getting the final details in place. We are excited to gather in person to support RCLS and The Grace Foundation.

We hope you will be joining us.

This year Blue and White will be held at the Hilton Downtown again which is located at 10 E Center Street, Rochester, MN 55904.

Social hour will begin at 5pm. The main event and dinner will begin at 6pm. The evening will include a plated dinner, cash bar, silent and live auctions, as well as the ever famous dessert dash (have your sprinting shoes on). This is an excellent opportunity to socialize with friends, family, teachers and supporters of The Grace Foundation.

Special performance by Nathan Hansen, a rising local musician.

Unable to attend the event? Silent Auction items will be available online tonight and will close at 7:30PM on March 24.
<https://bwn2023.cbo.io/>

Silent Auction Spotlight

Classroom Art projects facilitated by Mrs. Peloquin.
Be sure to ask your kids about these projects.

Email BNWChair2@grace-foundation.org for more information.

We appreciate each and every one of you!
-The Grace Foundation and Blue & White Committee



Save the Date

MARCH 24, 2023
Hilton Rochester

Activities & Athletics

Softball

As we quickly approach softball season here are some of the details you may find useful.



Rochester Central Lutheran School
Mentor / Mentee Meeting Verification Documentation
2022-2023

September 14

K. O'Brien

Mentor

Trevor Redlin

Mentee

October 12

K. O'Brien

Mentor

Trevor Redlin

Mentee

November 9

K. O'Brien

Mentor

Trevor Redlin

Mentee

January 11

K. O'Brien

Mentor

Trevor Redlin

Mentee

February 8

Kathleen J. O'Brien

Mentor

Trevor Reel

Mentee

March 8

Kathleen J. O'Brien

Mentor

Trevor Reel

Mentee

April 19

Kathleen J. O'Brien

Mentor

Trevor Reel

Mentee

May 10

Kathleen J. O'Brien

Mentor

Trevor Reel

Mentee



Standard Indicator 1:06

Nichole Catevenis <nicatevenis@rcls.net>

Summer mailing & Blackbaud on-boarding for new teachers

1 message

Robin Kaufmann <rokaufmann@rcls.net>

Wed, Aug 17, 2022 at 4:15 PM

To: RCLS Faculty <rcls-faculty@rcls.net>

Hello teachers,

I'm attaching the summer mailing cover letter for your information.

Something I meant to mention at the faculty meeting yesterday...please note the following verbiage about text exchanges between parents/staff. Again, this is a challenging thing in our small, friendly community, but as much as possible, please use email rather than texting to communicate with parents. Some of this arises out of the office's reality of getting multiple text questions, absence notices, and otherwise from parents by text--sometimes late at night. So this is, in part, a means to create some boundaries around your personal time. I wanted you to be aware that we are trying to discourage our parents from texting school business.

Microsoft Word - SummerMailing 2022.doc

General communication: The general office email is office@rcls.net. Mrs. C and Ms. Millwood will receive emails sent to this address and can direct your email appropriately, so this is your best bet for getting quick information when you are not sure who might have an answer. You may also call the office at 507.289.3267. *Please do not text (or expect a response text) from RCLS faculty or staff about student or school business during the school day OR after hours.* In the case that teachers or staff phone numbers are published in the RCLS parent directory, kindly respect that these are their personal numbers, used for personal business rather than school business. Thank you for this consideration.

Finally, new teachers (or desperate returning teachers)...please plan to meet with me on Friday at 11AM to learn how to build your electronic bulletin boards in the Bobcat App and to send Pushpage newsletters. Nichole will then do a quick bit about gradebooks. We hope to equip you with some level of comfort with Blackbaud in an hour or less.

Grace,

Robin

Robin Kaufmann

Enrollment Director

rokaufmann@rcls.net



Rochester Central Lutheran School

2619 9th Ave. NW | Rochester, MN 55901

507.289.3267 | www.rcls.net

 **SummerMailing 2022.pdf**

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