

## NLSA School Action Plan 2017-18

Section and Standard #	Concerns Action Plan	Party Responsible	Target Year	Year completed/ Action taken
1:06	Develop a written Mentor Plan for new faculty/staff/classroom aides	School Administrator	2017	<b>2017-18</b> - A plan was created and set in place.
2A:03	Identify and assimilate school families without a church home and incorporate them into the life of Trinity	Faculty, Theme Committee, Pastor	2017-18	
2C:11/12	Create a welcoming environment for school families		Ongoing	<b>June 2017</b> - Discussion <b>2018</b> - Continue to brainstorm ways to welcome families into our community
3A:06	Consistent training of new Board of Education members	Board Chairman, School Administrator	Ongoing	<b>January 2017</b> - All boards came together for a training
Section 3	The duties delegated to Board of Education members will match their interests and talents	Board Chairman, School Administrator	2016	
3B:11	Increase the time allotted in the School Administrator's position	Board of Ed	2017	<b>2017</b> - The position has been increased from a ¾ time teacher/administrator to a full time teacher/administrator for the 2017-18 school year
3B:11	Increase the secretarial support time	Board of Ed	2017	<b>2016-17</b> - More consistent support was implemented. We went from different volunteers every day to one consistent school secretary here daily from 7:30-1:30. The church secretary then consistently covers the remainder of the day with a volunteer on the school side
3B:10	School administrator begins administrative certification	School Administrator, Board of Ed	2017	<b>2017</b> - A new administrator will be added to the team with some administrative certifications <b>2018</b> - Administrator has appropriate certification
Section 4 (3A:08)	Adjust the Staff Benefit and Salary Plan to come closer to the district guidelines	Board of Ed, School Administrator, Financial Committee	Ongoing	<b>2017</b> - Benefit package has been adjusted and will be presented in the August of 2017 for the year 2018

4:05	Develop formal mentorship guidelines for newly employed faculty (see Section 1:06)	School Administrator	2017	<b>2017-18</b> - A plan was created and set in place.
5:07	Integrate scope and sequenced technology benchmark activities into the K-8 curriculum	Faculty	2018	<b>2016</b> - Technology curriculum introduced and begun implementation in 2015-16 with the goal to be fully implemented by 2018-19
5:07	Addition of iPads and Chromebooks for whole class student use	Technology Committee	2018	<b>2017</b> - More chromebooks were added 2016-17 year but we are still lacking at times as we move to more technology driven curriculum <b>2017</b> - Discussion are being made to move to a purchase by all 5th graders of a chromebook for the 4 years they are in school. This is being looked at for the beginning of 2018-19 school year.
6C:04	Reinstate annual training for classroom volunteers and update training for clerical volunteers	School Administrator, Director of Operations	2016	<b>2016</b> - Volunteer training was offered at two different times for the parents in the fall of 2016 <b>2017</b> - Each year volunteers will be offered times for training
7:03	Building maintenance and improvements (boiler heating system and Sanctuary roof replacement	Director of Operations, Building Manager	2017	<b>2016-17</b> - Nov 2016 roof replaced, Nov 2016 boiler updated (new steam traps-repaired and added a redundancy pump-currently functioning as it should), June 2017 - 39 new windows throughout older part of the building done, Summer 2017 upgrading 1st - 2nd - nursery - WCCC - Rm 137 with new efficient air conditioning units, May 2017 new gym curtain divider installed, researching putting a door between two rooms in Kingdom Kids area to enlarge area, investigating updating fellowship hall

				bathrooms, Aug 2017 new sign installed on highway 5
Trinity goal	Church and School staff will develop our Mission Statement and determine the metrics for a disciple/servant leader	Pastor Wagner		
Trinity goal	Form a Visioning Team to analyze current and future activities, programs, and curriculum to support and reinforce our mission of engaging, equipping, and empowering students to be servant leaders for Jesus Christ	Pastor Wagner, School Administrator		
Trinity goal	Incorporate School and Church year theme in various monthly and seasonal activities to build relationships and school spirit within school families	School Administrator, Communication Director		<b>2018</b> - The theme for each school year will be developed and set into various months of the church year.
Trinity goal	Focus on increasing continuity of student enrollment from Preschool to Kindergarten	School Administrator, Preschool Director, Communication Director		